

Minutes of Commercial Bid opening evaluation committee for selection of Event Management company for the RFP – Opening and Closing ceremonies of SAG 2016

The following committee was constituted by competent authority for opening of commercial bid:

1. NilambarBuragohain, Director (Ceremonies)
2. Subhash Kumar, Director (Procurement)
3. Madhurjya Das, Deputy Director (Finance and Accounts)

All the 5 participants who qualified in the eligibility criteria were found to be technically qualified and scores were assigned based on the below mentioned scoring criteria as notified in the RFP.

$$St = (Stm / SH),$$

Where;
St is the Technical Bid score
Stm = Total Technical Bid marks of the bid under consideration
SH = Highest total technical bid marks amongst all evaluated bid

Technical Evaluation							
Name of Party	Total (Min marks: 9)	Total (Min marks: 6)	Step I (Min marks: 15) Total	Step II (Min marks: 27) Total	Technically qualified	Total Score (Step I + Step II)	St
Cineyug	15.00	10.00	25.00	33.00	Yes	58.00	86.57
Showtime	15.00	10.00	25.00	42.00	Yes	67.00	100.00
Percept	14.00	10.00	24.00	27.00	Yes	51.00	76.12
Encompass	13.00	10.00	23.00	41.00	Yes	64.00	95.52
Wizcraft	15.00	10.00	25.00	32.00	Yes	57.00	85.07

On 12th December 2015 at 3.20 PM, the commercial bid committee opened the bids on the site <http://assamtenders.gov.in>, in presence of all the participants viz.

1. M/s Cineyug
2. M/s Showtime
3. M/s Percept
4. M/s Encompass
5. M/s Wizcraft

The below table summarizes the commercial bids submitted by all the five technically qualified bidders. Based on commercial bids a commercial score Sf was assigned as mentioned in the RFP.

$$Sf = (FL / F),$$

Where;
Sf is the financial score
FL is the value of the lowest commercial bid
F is the price quoted in the bid under consideration

Commercial Evaluation		
Name of Party	Total commercial bid (inclusive of taxes)	Sf
Cineyug	9,82,41,000	89.16
Showtime	9,89,39,450	88.53
Percept	9,24,01,500	94.80
Encompass	8,75,92,500	100.00
Wizcraft	9,99,97,963	87.59

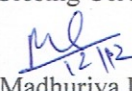
As mentioned in the RFP, a total score Ts was calculated for the 5 bidders. The respective scores of the bidders are summarized in the table below.

Total Score			
Name of Party	Weighted Technical Score (70%*St)	Weighted Financial Score (30%*Sf)	Total Score $T_s=70\%*St+30\%*Sf$
Cineyug	60.60	26.75	87.35
Showtime	70.00	26.56	96.56
Percept	53.28	28.44	81.72
Encompass	66.87	30.00	96.87
Wizcraft	59.55	26.28	85.83

The bidder with the highest total score is Encompass. Also, the same bidder has quoted the lowest financial bid. Hence, the committee recommends that M/s Encompass Events Pvt. Ltd. be awarded the contract/work order for the Opening and Closing Ceremonies of SAG 2016.


Nilambar Buragohain


Subhash Kumar


Madhurjya Das


Jt. CEO


CEO

12/12/15